

Instructor: Cut out each card. Select the best large cards to use – these will define your categories. Engage the student in an activity where s/he sorts information on the small cards into the best category. Discuss why these items might belong in a particular category. Create additional cards as needed to meet the particular needs of the student.

**Safe to Share with  
Co-workers at Work**

**NOT Safe to Share with  
Co-workers at Work**

**Safe to Ask  
Co-workers at Work**

**NOT Safe to Ask  
Co-workers at Work**



<b>First and Last Name</b>	<b>Social Security Number</b>	<b>Income/Salary</b>
<b>Birthday (Day/Month)</b>	<b>Religious/Spiritual affiliation</b>	<b>Sexual preferences/ interests</b>
<b>Address</b>	<b>Political affiliation/ opinions</b>	<b>Personal finances</b>
<b>Phone Number</b>	<b>Race/ethnicity</b>	Add your own:
<b>Personal email address</b>	<b>Age</b>	Add your own:
Add your own:	Add your own:	Add your own: