

**Inviting a Co-Worker in Person**
**L2**

"Hey, \_\_\_\_\_. I know you are interested in \_\_\_\_\_, so I was wondering if you would like to (what and where) \_\_\_\_\_ with me (when) \_\_\_\_\_."

*Co-worker says, "No, I have other plans then."*

*"Okay, well if you want to do that some other time, just let me know!"*

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"Hey, \_\_\_\_\_. I know you are interested in \_\_\_\_\_, so I was wondering if you would like to (what and where) \_\_\_\_\_ with me (when) \_\_\_\_\_."

*Co-worker says, "Yeah, that sounds pretty cool."*

*"Great, we'll plan on it then."*

**Politely Declining a Request**
**L2**

If you cannot attend the activity, or if you don't want to attend the activity, here are some choices for what you can say:

- "Thanks for the invitation, but I'm not going to be able to make it."
- "Thank you, but I can't."
- "Sorry, I can't. I'm busy that day."
- "I'm sorry, I have too much going on right now."
- "I'm sorry, but I'm not up for it right now."
- "I wish I could. Maybe another time."
- "I can't, but have fun!"