

<input type="radio"/>	<i>Email To Do List</i>
<input type="checkbox"/>	<i>Get out emailing reminder checklist</i>
<input type="checkbox"/>	<i>Type email</i>
<input type="checkbox"/>	<i>Proofread email using checklist</i>
<input type="checkbox"/>	<i>Save mail in folder</i>
<input type="checkbox"/>	<i>Record email date on Networking Action Plan</i>
<input type="checkbox"/>	<i>Place Networking Action Plan in "Finished" bin</i>
<input type="radio"/>	<i>Let's review the email together,</i>
	<i>then you can send it!</i>
<input type="radio"/>	