

Attending when supervisor comes in room:



- Look up at supervisor
- Smile
- Listen
- Keep working

When someone speaks while you are working:



- Look up to see if they are speaking to you
- If looking at you or your work, say, "I'm sorry, were you speaking to me?"

Responding to a compliment:



When a person gives you a compliment:

Look at them



Listen carefully



• Say, "Thank you"





Responding to a compliment:



When a person gives you a compliment or makes a comment that you may not agree with:

Stop



• **Think:** "It's their opinion."

They are trying to be nice."



• Smile and say: "Thank you."



Responding to a compliment:



When a person gives you a compliment or makes a comment that you may not agree with:

- Stop
- **Think:** "It's their opinion. They are trying to be nice."
- Smile and say: "Thank you."

Responding to a comment:



Actor 1: "It sure is cold outside today."

Actor 2: Look towards speaker. Nod head in agreement.

OR

Actor 1: "It sure is cold outside today."

Actor 2: "Yeah, it really is."