

Applying for a Job: Pre-employment Screening Assessments

Name: _____

Date: _____

Instructor: Present this self-assessment to the student immediately after he or she has completed a practice assessment (from our curriculum unit, or from another source), or after completion of a real assessment.

	1 NO	2 MAYBE	3 YES
1) Do I understand why some companies use employment assessments to screen applicants?			
2) Pre-employment screening assessments can be quite long, and often involve a good deal of reading. Was I expecting the assessment to be like this?			
3) Companies are looking for employees who can appropriately respond to directions and feedback from supervisors. Did I do a good job responding to questions that assessed my ability to follow instructions and accept feedback?			
4) Companies are looking for employees who work well with co-workers, or in other words, are "team players." Did I do a good job responding to the questions that assessed my teamwork skills?			
5) Companies are looking for employees who follow company rules and regulations. Did I do a good job responding to questions that assessed my ability to follow rules in the workplace?			
6) In some cases, a company might seek employees who have a desire to serve customers. Did I do a good job responding to the questions that assessed my customer service skills?			
7) Did I recognize and avoid the "red flag" answer choices that if chosen could immediately disqualify me from employment by the company?			

	1 NO	2 MAYBE	3 YES
<i>8) If I felt that I needed a testing accommodation to be able to complete the screening assessment, did I ask for that accommodation and explain why I need it?</i>			
<i>9) Did I receive a testing accommodation?</i>			
<i>10) Would it have been helpful for me to have more opportunities to practice taking these types of assessments?</i>			
<i>11) Overall, did I perform well on this pre-employment screening assessment?</i>			