

Organization and Self-Direction: Task Completion 3

Instructor: Present this short strengths assessment as the student participates in an employment experience, school-based vocational experience, community service or volunteer activity, extracurricular activity, individual or group-oriented classroom experience, etc.

Name: _____

Date: _____

	1 NEVER	2 SOMETIMES	3 MOST OF THE TIME	4 ALWAYS
1) When I have time between tasks and don't have anything assigned at that moment to do, can I find something to do while I'm waiting?				
2) Do I have choices of things I can do while I'm waiting during free time at work / school?				
3) If I am given a change in instructions or a change in my assigned work tasks, am I able to make these changes successfully?				
4) Do I get upset when changes happen at school / work?				
5) Sometimes I may complete a work task and then more work is added to the task. Do I get upset when this happens?				
6) When more work is added to a task that I thought was finished, am I able to complete the new work that is added?				
7) Sometimes I may be given a new task or a new work responsibility that I'm not expecting. When this happens, do I accept the new responsibility and perform the task?				
8) If I am given a new task, do I know who to talk to if I have questions or concerns about the new task?				